

SAINT MARY'S ELEMENTARY SCHOOL
SCHOOL ADVISORY COMMITTEE
MINUTES
May 8, 2024 @ 6:30 pm (via Zoom)

SAC Members Present:

Parent/Guardians: Ryan Rodrigues (Chair), Ben Deutsch, Shaza Gameel

Community – Melissa Marr

Staff – Kate MacLeod, Katrina Longard

Regrets – Andrea Cordoba, James Martin

Welcome/Approval of agenda – Ryan moved that the minutes of the last meeting and agenda for this meeting be approved. All other members agreed.

PRINCIPAL'S REPORT – Katrina gave a report about the following items...

a. Enrollment Update – We are at 164 for the current school year. Next year's registrations are sitting at 143. Some new families have already been redirected to Inglis Street Elementary, as has been the process over the past couple of summers. Katrina will continue to monitor registrations over the summer and will maintain contact with Matthew Hartlen, principal of Inglis Street Elementary.

b. Staffing Update – Notice of Assignments have been given to all permanent and probationary teaching staff. As a result, we will have some changes for September. Kim Hollebhone (Resource) will be moving to a new circuit of schools. Sandy Potter will remain with us as a 50% Literacy Support Teacher and will be at another school for the other part of the day. Caitlin Singleton will be taking over Resource and will have a 50% job share partner in her classroom. Andrea Cordoba will be on leave and will return to us in September 2025. We will also have a new School Counsellor as Mary Mallon will be full time at Gorsebrook Junior High next year. All vacant positions will be posted in the teaching rounds in May and June.

c. Configuration Update – The current class configuration for next year is P/1, 1/2, 2/3, 3/4, 4/5 and 5/6. This may change between now and the start of the school year in September. Katrina will update families as she is able.

d. Upcoming Events – The Grade 6's are visiting Gorsebrook Junior High for an orientation on May 9th. The Grade 3 Assessments will be taking place on May 15th/16th and May 22nd/23rd. Results will be shared with the SAC in the fall once received. The 2/3 and 5/6 classes will be visiting George's Island on June 18th. This is a credit from last year's trip being cancelled. The whole school will be visiting the Nova Scotia International Tattoo on Wednesday, June 26th. The SAC is fully funding this trip. The Grade 6 closing will be taking place on Friday, June 28th which is the last day of school.

INFORMATION SHARING

- SAC Annual Survey Results – Katrina shared some highlights from the SAC Annual Survey results. A full copy of the results can be found in the SAC section of our school website.
- School community event – At earlier meetings, we discussed the possibility of having a community potluck in June. Katrina received word recently that the windows in the gym were going to be replaced starting the first week of June. Unfortunately, there is no way to tell if the gym is going to be useable during this time. The committee decided to revisit this idea in September.

NEW BUSINESS

- Lunch Program – This is going to be up and running in schools by October. Katrina does not have any details to share as to what this is going to look like currently. She will share details with the school community as they become available.

FINAL MEETING for the 2023-2024 school year: **Wednesday, June 12th @ 6:30 pm**
(via Zoom)