

# SAC MEETING MINUTES (22 NOVEMBER 2023)

## ATTENDANCE

- **Present:** Katrina, Andrea, Shaza, Ryan, Kate, Ben
- **Absent:** James

**\*\*\*New members:** Melissa (community member) and Shaza (family member)

*Welcome, and thank you! 😊*

### 1. Welcome/ Approval of Agenda: Chair, Ryan Rodrigues

Welcoming a new member, Shaza! Shaza is a parent within our community, and has experience with SAC at Gorsebrook Jr High. Thank you for joining us!

As well, we are expecting a new community member to join us in the new year. Melissa works for the Art Gallery of NS and we look forward to having some new voices!

### **\*\*\*PD Opportunity for SACs**

On November 30th, Principals and Chairs of SACs within HRCE are invited to attend a professional learning opportunity on November 30 at JL Isley High School from 6:30 to 7:30 PM.

Ryan is unable to attend. Katrina will be reaching out to our family and community members if someone would like to go in Ryan's place. Please let Katrina know if you are available.

### 2. Principal's Report: Katrina Longard

- Fire Drill:** Saint Mary's completed their third Fire Drill of the year. Our next 3 are scheduled for April, May, and June 2024. Our staff and students were complimented for being among the quietest Fire Drills ever witnessed!
- Remembrance Day School Ceremony:** our school-wide Remembrance Day Ceremony took place on Nov 8th, and was organized by Caitlin Wilson, our Music teacher. It was a solemn event, and the students of our school were respectful and involved. Two Grade 6 students were the Master of Ceremonies, and the Grade 4 and 2/3 classes put on beautiful performances centered around peace.
- Risk Assessment Training:** Principals and senior staff in HRCE attended two full-days of training in November. Katrina explained this training involves how to look for and maintain safety for staff and students in difficult situations.
- Assessment and Evaluation Day:** On Friday November 17th, teachers worked on assessments and evaluations in preparation for T1 Report Cards which went home this

past week. Our reporting grades and comments detail each students' strengths, any areas of concern and recommended next steps.

- e. **Family-Teacher Night:** to be held on Thursday November 23, 2023 from 1 to 7 pm at the school building. Staff will be in Professional Development and learning during the morning portion of this day, and thinking about School Success Plan. Katrina will report on an update in the new year.
- f. **Holiday Concert:** Families are invited to our Holiday Concert on Wednesday December 6th beginning at 6:30 PM (storm date: December 7th) in our school's gymnasium. Each family will receive 2 tickets to attend. These tickets will be sent home with students December 5th. Performances have been organized by Caitlin Wilson, our Music teacher.
- g. **Upcoming Holiday Break:** last day of classes is 20 December 2023. Students return on January 2nd, 2024.

### **3. Debrief of SAC Event on World Children's Day**

- Big hit for all! It was low cost and low prep, making it doable for future years.
- We will brainstorm in the new year about the possibility of another family/community night.

### **4. Budget update for SAC 2023-2024**

- This year's funds have finally been deposited into the SAC account....\$5000 + \$1 per student on our registration
- Katrina will give a balance update at our next meeting, and we will discuss ideas to fund in 2024!

## **UPCOMING MEETING DATES**

- No meeting in December; wishing everyone a safe and healthy start to the busy holiday season!
- Wednesday January 24, 2024 @ 6:30 PM over Zoom
- Wednesday February 28, 2024 @ 6:30 PM over Zoom