



## SAINT MARY'S ELEMENTARY SCHOOL

<http://smr.hrce.ca>

### Family/Teacher Conferences

Thursday, April 4th, 2024

1:00 pm - 7:00 pm

We are using PTC Fast (online system) again to sign up for Family/Teacher Conferences. You will be able to book appointments with your child/children's teachers through the following link:

[https://www.ptcfast.com/schools/Saint\\_Marys\\_Elementary](https://www.ptcfast.com/schools/Saint_Marys_Elementary)

- The online site (which will also be posted on our website) will be available to book conferences beginning on Thursday, March 21, 2024 at 9:00 am. The last day to book conferences will be Wednesday, April 3rd. You will not be able to book a time on the day of (April 4th).
- Please be sure to book a conference to discuss your child/children's progress by accessing the online site noted above.
- If you wish to speak with one of our specialist teachers (EAL, Resource, Reading Recovery, French Phys Ed, Music, Learning Centre), please book an appointment with them. **There is no guarantee that they will be available if you do not book an appointment.**
- The conferences will be 10 minutes in length. If you have more than one child at Saint Mary's, please ensure that you book separate appointments for each of them.
- After selecting your appointment time, please leave your contact number under 'Special Request' if you would prefer a phone call. If you do not leave a phone number in that section, teachers will expect to see you in person at school. One attempt will be made for phone call appointments, so please ensure that you are available at the time requested. **Be aware that the call may be coming from an unknown number.**
- If you do not have internet access or are experiencing any difficulties with the system, please contact Ms. Gurram at the school (902-421-6749) to book your conference.
- If you are unable to meet on this date, please contact your child/children's teacher to arrange another day/time to meet.

Report cards will be emailed home on Wednesday, March 27th, by the end of the day. In addition to the Family/Teacher interviews, there will also be a Professional Development (PD) on the morning of Thursday, April 4th, 2024. There will be no classes for students on that day.

Family/Teacher conferences are an important part of the communication and reporting that takes place between home and school. As such, we encourage all parents and guardians to participate by booking a time with your child/children's teacher. We look forward to seeing as many of you as possible!

Warmest regards,  
The Staff of Saint Mary's