

SAINT MARY'S ELEMENTARY SCHOOL  
SCHOOL ADVISORY COMMITTEE  
MINUTES  
September 27, 2023

SAC Committee Members who attended the meeting:

Parent(s) – James Martin

Staff – Andrea Cordoba-Fields, Kate MacLeod, and Katrina Longard

Unable to attend - Ryan Rodrigues

1. WELCOME – KL

2. PRINCIPAL'S REPORT - KL

- a. Enrolment / Class configurations - Current enrollment - 136
  - P/1 - 22
  - 1/2 - 23
  - 2/3 - 22
  - 4 - 24
  - 5/6 - 22 (portable)
  - 6 - 23
- b. Staff Organization / PD Days
  - We discussed the HRCE priorities of well-being, equity, literacy and math
  - Sept. 5th - The day was focused on the teacher growth and evaluation process, connected to our Inclusive Education Policy as well as the Regional Student Success Plan.
  - Sept. 6th - P-3 teachers were off site and spent the day learning and working on our literacy priority. Teachers in 4-6 were on site, engaging in self-directed learning in math
- c. Curriculum Night
  - It was great to have families in person at the school.
  - Staff shared information on curriculum, assessment and ways of communication.
- d. Emergency Drills
  - We had our first fire drill, lockdown and hold/secure drills. The second fire drill will be held the week of October 9th.
  - Bus evacuation drills will be held on October 20th.
- e. Grade 6 Assessment
  - Oct 4th & 5th will be Literacy.
  - Oct 11th & 13th will be Math.

#### 4. INFORMATION SHARING - ALL

- Four main concerns were raised..
  - 1) Resources/Funding - SAC approved 150.00 for each classroom teacher to spend on classroom supplies. Katrina also mentioned that the school has the opportunity to attend the Nova Scotia International Tattoo in June 2024. She would like the SAC to consider funding that trip. It will cost approximately 2400.00. More information to follow as the date nears.
  - 2) Empowering our community to participate in SAC - We spoke about the need to increase our membership. The conversation focused on being more representative of the community. Katrina has sent out a request for volunteers in the recent school newsletter and reached out to a number of businesses to see if any of them would be interested in serving as community members.

#### 5. ANY NEW BUSINESS – KL

- Katrina mentioned that we will need to discuss our roles and responsibilities at the next meeting. She will forward the agreement for everyone to review prior to the next meeting.

#### 6. NEXT MEETING: Wednesday, October 18th, 2023 at 6:30 pm via Zoom