

SAINT MARY'S ELEMENTARY SCHOOL
SCHOOL ADVISORY COMMITTEE
MINUTES

Wednesday, May 3rd, 2023
6:30-7:30 pm (via Zoom)

SAC Committee Members:

Parent – Ryan Rodrigues

Community – Sherry Riggs

Staff – Andrea Cordoba-Fields, Kate MacLeod, and Katrina Longard

Guest - Peijia Jiang (Parent)

1. WELCOME - KL

2. Approval of agenda - KL

3. PRINCIPAL'S REPORT - KL

a. Report Cards/Teacher Interviews - Report cards were sent out on March 28th, 2023. Teacher interviews took place during the afternoon/evening of March 30th.

b. Professional Development for Staff - This took place during the morning of March 30th. P-2 staff were engaged in learning to support our P-2 literacy goal and 4-6 staff were working to support our goal in fact fluency.

c. Grade 3 Assessment - The literacy portion of the assessment took place on May 16th and 17th. The math portion took place on May 24th and 25th. Results will be shared once they are received.

4. INFORMATION SHARING - ALL

- SAC Mandate (KL) - We reviewed elements of the agreement together. Katrina will send out prior to our meeting in June so that members can have a final look before Ryan (as interim chair) signs and Katrina sends it off to HRCE.

5. ANY NEW BUSINESS – KL

- Spending of SAC funds - We discussed spending some SAC funds to help support end of the year trips. We are currently looking at approximately \$2500. All members approved this spending. Also, on behalf of our Grade 6's, the request was made for funds to support the Grade 6 farewell (approximately \$200). All members approved this request. Exact spending will be reviewed in our first meeting of the new school year in September.
- We discussed the possibility of having a community event in the fall. Discussion to be continued.

- The suggestion was made to send an email out to families, explaining what the SAC was about to hopefully gain additional membership.

6. NEXT MEETING: Wednesday, June 7th, 2023 @ 6:30 (via Zoom)